

INTERNATIONAL PAPER COMPANY AND FOUNDATION GRANT AND DONATION GUIDELINES

Effective 2018

International Paper continues to be a force for good in our communities. We mobilize our people, products and resources to address critical needs in the communities where our employees live and work. Our company cannot succeed if our communities do not succeed.

About the International Paper Foundation

The International Paper Foundation is one of the ways we strive to reach our company vision to be among the most successful, sustainable and responsible companies in the world. Since its inception in 1952, the Foundation has provided millions in grants to 501(c)(3) nonprofit organizations.

ELIGIBILITY

The IP Foundation provides grants to nonprofit charitable organizations classified under Section **501(c)(3)** of the United States Internal Revenue Service Code. Organizations must be classified as public charities under Internal Revenue Code section 509(a)(1), (2) or (3), or exempt operating foundations. International Paper Foundation does not support private foundations. Certain municipal, county, state and federal entities (such as a school district or fire department), are eligible if a fiscal conduit letter from an affiliated tax-exempt organization (such as a school district or municipality) is attached to the online application. The letter must state that the affiliated tax-exempt organization will disperse Foundation funds for use on the approved project as the Foundation directs. Sample letters are included in the application. We provide the majority of our grants to the communities where we have operations. **To apply for an International Paper Foundation grant or Company donation, please review the guidelines below and visit www.ipgiving.com to submit your request via the online application.**

INTERNATIONAL PAPER SIGNATURE CAUSES

Our global community engagement efforts focus on addressing four critical community needs:

1. **Education:** The future of our communities depends on the children, and therefore, we support strategic partners that focus on helping children succeed via a comprehensive approach to education. Literacy, particularly from birth through 3rd grade, is our primary focus because reading skills form the foundation for all childhood learning.
2. **Hunger:** We partner with local, regional and national food banks and other agencies dedicated to improving food security for children, families and seniors throughout our

communities. These organizations provide meals, access to healthy foods and other programs.

3. **Health & Wellness:** We engage our employees and partner with local agencies to promote healthy living habits and achieve measurable improvements in health and wellness.

4. **Disaster Relief:** We partner with the national and local agencies to help communities prepare for and recover from natural disasters.

At International Paper, our entire business depends upon the sustainability of forests. We will continue to lead the world in responsible forest stewardship to ensure healthy and productive forest ecosystems for generations to come. Support is also available for other critical needs in the communities where our employees live and work, for organizations where our full-time employees actively volunteer, and for organizations working on forest, water and air issues.

RESTRICTIONS

The Foundation generally does not provide funds for:

- Individuals
- Salaries, stipends and other forms of compensation.
- Mortgage, rent or utilities
- Academic scholarships
- Endowments
- Capital expenses (building funds, real estate purchases, equipment, etc.,)
- Veterans, labor groups, religious, political groups or organizations that have as their primary purpose attempting to influence legislation
- Organizations that discriminate on the basis age, color, disability, ethnicity, gender, gender identity, military or veteran status, national origin, race, sexual orientation, religious belief or any other classification protected by law.
- Grants to primarily benefit employees or families of International Paper, or to pay for services, subscriptions, tuition, or memberships
- Sponsorships or advertising
- Team sponsorships or athletic scholarships
- More than 20 percent of a charitable organization's total income
- Multi-year commitments (except in special circumstances approved by the Foundation Board of Directors)
- Travel or lodging for groups or individuals

PROCESS TO APPLY FOR FUNDING

All grant requests must be submitted to the nearest IP facility via the online grant application available at www.ipgiving.com. If the IP facility in your area is not listed in the drop down list provided in the online eligibility quiz, contact the IP Foundation ambassador at the IP facility nearest you for invitation code. For a map of our operations in the U.S., click on “Locations” at internationalpaper.com.

Funding Application Deadlines: Deadlines vary by IP location – contact the IP Foundation ambassador at the IP facility nearest you to learn more about deadlines applicable to your area.

Every funding request is subject to a minimum of three levels of review:

- Online Eligibility Assessment
- Online Registration and Application
- Local Community Deadline
- Local Facility Review
- IP Corporate Deadline and Final Review
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You will be notified by an automated email when your application has been properly submitted and a decision has been made.